

**MINUTES of MEETING of HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP held in the VICTORIA HALLS, HELENSBURGH on TUESDAY, 15 MARCH 2011**

**Present:** Councillor Vivien Dance (Chair)  
Councillor George Freeman  
Councillor Andrew Nisbet  
Councillor Al Reay  
Shirley MacLeod – Area Customer Services Manager  
Belinda Hamilton – Area Governance Assistant  
Margaret Fyfe – Community Regeneration and Voluntary Support  
Eileen Wilson – Community Planning Manager  
Neil Sturrock - SPT  
Tony Davey – Cardross Community Council  
John Tacchi – Helensburgh Community Council  
Gillian Barclay – Argyll Voluntary Action  
Katrina Sayer - Argyll Voluntary Action  
Neil Black – Loch Lomond and Trossachs National Park  
Tommy Keay – Strathclyde Fire and Rescue

**1. APOLOGIES**

Apologies were intimated from:-

Councillor William Petrie  
Councillor David Kinniburgh  
Councillor James Robb  
Councillor Daniel Kelly  
Councillor Ellen Morton  
Morevain Martin – Community Regeneration  
Darrel Hendrie – Helensburgh Community Council  
George Watt – Chamber of Commerce  
Anne Helstrip - NHS

**2. MINUTES**

(a) **MINUTE OF MEETING 18 JANUARY 2011**

The minute of meeting 18 January 2011 was approved as a correct record.

**3. MATTERS ARISING**

Minute Item 6

Margaret Fyfe, Service Officer, advised that a new proposed date of the training was still to be advised due to the rescheduling of the Helensburgh and Lomond Area Committee on the same day. A list of suggested dates will be circulated for the Group to indicate their preferences.

**Action: Morevain Martin**

#### Minute Item 7

Eileen Wilson, Community Planning Manager, advised that she had still received no feedback on suggested local partners and it was agreed that Belinda would issue another reminder to the Group to this effect.

**Action: Belinda Hamilton**

#### Minute Item 8

Eileen Wilson informed the Group that the first meeting of the Sub Group had taken place on 22 February and had been very effective and that there had been a good turnout. Rory Colville had been elected as Chair and the next meeting will be in May where it is hoped that the agreed outcomes will include a work plan for the next year and a Draft Action Plan. It is envisaged that the aims of the previous groups would still be achieved.

**Noted**

#### **4. RATIONALISATION/PARTNERSHIP LINKAGES TO LOCAL AREA COMMUNITY PLANNING GROUP - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW**

The Group was asked to note the progress which had been made in making linkages of the Strategic Local Partnerships to the Helensburgh and Lomond Local Area Community Planning Group.

#### **Decision**

- i. Agreed to note the progress which has been made to date.
- ii. Agreed that this work should remain a standing item for consideration at future meetings of the Group.

(Ref: Report by Area Customer Services Manager, dated 15 March 2011, submitted)

#### **5. HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP PROGRESS REPORT - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW**

The Group was asked to note the contents of a report by the Area Customer Services Manager on the progress made by partners in the financial year 2010/11 in delivering the agreed Local Community Plan for Helensburgh & Lomond and consider whether any amendments to the plan may be required.

#### **Decision**

- i. Agreed to invite the CHORD Project Manager to Helensburgh & Lomond LACPG meeting in May to discuss Pierhead proposals.

- ii. Agreed to provide feedback any comments, changes or inclusions to the Helensburgh and Lomond Area Plan to the Area Customer Services Manager.
- iii. Agreed to submit the revised scorecard which reflects the plan, to the May LACPG meeting.

(Ref: Report by Area Customer Services Manager, dated 15 March 2011, submitted)

## **6. CONSULTATION DIARY - ARGYLL AND BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**

The Group was updated by the Community Planning Manager that she had received no updates for the Consultation Diary despite requests for this information.

### **Decision**

- i. Agreed to note the verbal update by the Community Planning Manager
- ii. Agreed to re-circulate the Consultation Diary information request to the Group.

## **7. DEMONSTRATION OF NEW COUNCIL WEBSITE - ARGYLL AND BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**

Eileen Wilson, Community Planning Manager, provided the Group with an overview of the new Argyll and Bute website. She demonstrated the various routes that could be used to access information and advised that as the website was still a work in progress, any additional information or suggestions would be welcomed. She also spoke on the Public Service Improvement Framework document which has been distributed to the other LACPG groups and advised that solutions were currently in place to address the difficult format of the document.

### **Decision**

- i. Agreed to note the presentation by the Community Planning Manager
- ii. Agreed that the Area Governance Assistance would circulate contact details for the website to the Group.
- iii. Agreed to re-circulate the Consultation Diary information request to the Group.

## **8. PEOPLE FIRST - PRESENTATION - ARGYLL VOLUNTARY ACTION**

The Group was briefed in a presentation by Katrina Sayer of Argyll Voluntary Action of the People First project which commences in Spring

2011, funded by LEADER until September 2011. It has been designed to engage with and consult the harder to reach groups across Argyll and Bute. Ms Sayer outlined the principles of the project and the reasons why people don't attend public meetings. She gave an overview of the outcomes to date and advised that a full report will come out at the end of the next phase.

### **Decision**

- i. Agreed to note the contents of the presentation.
- ii. Agreed to provide the Group with a copy of the budget report

## **9. UPDATE FROM THEMATIC GROUPS - ARGYLL AND BUTE COUNCIL, GOVERNANCE AND LAW**

### **(a) ENVIRONMENT**

The Group noted a report by the Economic Thematic Group advising that the Partners are continuing with their scrutiny of the Thematic group measures with a view to refining them and making them more relevant to the performance reporting of the Community Plan.

### **Decision**

Agreed to note the contents of the submitted report.

(Ref: Report by Andrew Campbell SNH, dated 2 February, submitted)

### **(b) SOCIAL AFFAIRS**

The Group was asked to note a report by the Executive Director, Community Services which summarised the continued progress made by the Social Affairs Thematic Group.

### **Decision**

Agreed to note the contents of the submitted report.

(Ref: report by Executive Director, Community Services, dated February 2011, submitted)

### **(c) ECONOMY THEMATIC GROUP**

The Group were asked to note the contents of a report by the Economy Thematic Group which summarised the work planned by the ETG to implement actions in the Community Plan and develop a scorecard and work programme.

### **Decision**

Agreed to note the contents of the submitted report.

(Ref: Report by Douglas Cowan HIE, dated 2 February 2011,  
submitted)

The Chair thanked everyone for their attendance at the meeting and informed them that Lynn Smillie, Area Customer Services Manager, was to retire on medical grounds. The Chair extended her gratitude to Lynn who she said, had been a fountain of knowledge to the Helensburgh and Lomond Area Committee. Councillor Dance then asked that the best wishes of the Group be passed on to Lynn for her retirement.